

Board Work Session Minutes

May 6, 2024, 6:00-9:00 pm

Location

Mountain Sage Community School
2310 E Prospect Rd # A, Fort Collins, CO 80525, USA

Join [Zoom Meeting](#)

Meeting ID: 970 568 5456

Meeting room: mscsconnect

Note: Live Broadcast option is offered for Board Business Meetings, but might not be available for Board Working Sessions.

WORKING SESSION, 6:00 pm - 9:00 pm

A. Opening (6:00pm)

- a. Introductions
- b. Attendance:
 - i. Present:
 1. Jen Rault (virtual)
 2. Stephane Cosby
 3. Bryan Kimbell
 4. MacKenzie Mushel
 5. Troy Wixson
 6. Paul Maloney
 7. Liv Helmericks
 8. Chris West
 9. Sara Kathol
 - ii. Late:
 - iii. Absent:
 1. Jon Pointer
 2. Lica Mazzetto
 - iv. Guests:
 1. Bill Bethke (legal counsel)

B. Board Discussion

- a. Discussion with Bill Bethke
 - i. [Conflict of Interest Policy Draft](#)
Elaboration on scenarios specifically related to item 8 within policy would be helpful, possibly in the form of an FAQ document to accompany.

AI:

- ii. [Proposed](#) bylaws revisions
 - 2.3 Without inclusion of faculty, the total number of voting board members should probably be reduced**
 - 2.4 The specification of “full-time” staff does not seem relevant. There is not need to exclude part-time faculty**
 - A training session with legal counsel in the Fall would be prudent**
 - AI: Create a document difference between the proposed bylaws and the published document**
- iii. [Board Member Agreement](#)

C. Policy Review: (Per [Board Meeting Rotation Spreadsheet](#))

a. Board Policy Discussion:

- i. [EL2.8, GP3.8](#)
 - 1. See discussion on Board Business Meeting minutes ([03/25](#))
AI: Move discussion to retreat agenda
- ii. [EL2.5](#)
 - 1. See discussion on Board Business Meeting minutes ([01/22](#))
Decreased number of sufficiently familiar staff from 2 to 1 due to size of our organization
AI: Move to May consent Agenda

iii. [Accountability for Upholding Board & School Policies](#)

b. School Policy Discussion:

- i. [GCKAA](#)
AI: Move to May consent Agenda
- ii. [GCQC/GCQD](#)
AI: Move to May consent Agenda

D. Budget Discussion

- a. Updated budget review - salary schedule updated
 - i. [Salary schedule](#)
Change formatting and add definitions of terms to facilitate understanding.
 - ii. [Updated budget document](#)
AI: Wednesday 7pm: Schedule a Business Meeting to include:
 - **Voting on the proposed salary schedule**
 - **Reading of the bylaws**

E. Calendar Items (from Board calendar) - (10 minutes)

a. APRIL

- i. Review Board Member Onboarding Materials and Make Any Necessary Changes (ongoing)
 - ii. Final budget review and approval by the board
 - iii. Work Session - Strategic Plan Review/Discussion, Year-end Recap
 - b. MAY
 - i. Provide Newly Elected Board Members with Onboarding Materials
 - ii. Draft Meeting Rotation and Dates for next year
- F. **Closing** (9:10pm)
 - a. Review Action Items
 - b. Call for Final Comments
 - c. Move to Adjourn

Steadfast I stand in existence.

With certainty I tread life's path.

Love I cherish in the depths of my being.

Hope I place in every deed.

Confidence I place in every thought.

These five guide me through existence.

These five guide me to the goal.