

Board Business Meeting Minutes

August 23, 2022, 6:00-8:30 p.m.

Location

Mountain Sage Community School
2310 East Prospect Road, Suite A, Fort Collins, CO 80525

A. Opening, 6:00 p.m.

A1. Call to Order

President Ashely Haas called the meeting to order at 6:20 p.m.

A2. Attendance & Introductions

- Present:
 - Ashley Haas
 - Bryan Kimbell
 - Chris West
 - Jen Rault
 - Eric Richardson
 - Stephane Cosby
 - Rachael Sudhalter
 - Liv Helmericks
 - Nancy Sexton (Faculty Support/liaison)
- Late:
- Absent:
- Guests:
 - MacKenzie Mushel (PSD Educator, MSCS parent, prospective board member)

A3. Our Mission: [Cultivating the Creative Mind](#)

Director Richardson read our school Mission.

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

MacKenzie Mushel - reports her daughter loves this school. She would like to formally pursue a position on the Board of Directors.

Bryan K.: It's an honor to support families like you

Board members briefly updated each other

B. Preliminary Matters, 6:50 p.m.

B1. Approve Minutes from Prior Board Meeting ([6/4](#))

MOTION: Director Richardson moved to approve the minutes. Director Haas seconded.

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

B3. Approve Meeting Agenda

MOTION: Director Haas moved to approve the agenda. Director Cosby seconded.

VOTE: Unanimously approved.

C. Board Education, 6:55 p.m.

C1. Plan for the year - using the Governing For Greatness book as a guide

Director Haas- this text would be a useful guide to improve our processes as a board, including tracking key metrics. Each of the ten chapters can be used as a board education topic at future meetings, including questions.

C2. Board members sign up: [2022-23 Board Meeting Rotation and Dates](#)

Liv - we can include a review of performance

Director Kimble - the director responsible for the meeting could be responsible for moderating the conversation surrounding the board performance review.

Director Kimble - "board education" might need to be in addition to the topic from the book.

Many board members expressed support for the idea of including crafts and other topics in meetings. Many also stated concerns about the time constraints of the meeting.

It was proposed that there might be an additional "board enrichment" at the end of some meetings, or on alternate days, or on the Tuesdays reserved for work sessions.

D. Regular Business, 7:20 p.m.

D1. School Director's Report

Liv - Mountain Sage has >50 employees, including 12 new staff this year.

Parking circumstances are a great deal more favorable, since the completion of area construction projects.

In need of a Parent Circle "chair" to help with festivals, volunteering.

Food program changes include more sustainable practices, they have been well executed.

Currently developing MTSS team

CMAS results from spring have been released. School performance rating based on these.

Reports will come at the end of August.

The UIP (Unified improvement Plan) is based on this, it will be due in October.

Dec 1 is the deadline to submit the letter of intent to renew the charter.

Liv - Question to the board: last time the board was involved in the policy submission. How does the board figure into this reauthorization process this time?

Director Haas - This process will need to be discussed, as it is currently under review.

Liv - We have to review which waivers we have, and which we will need. The Operations/Admin team will need to work out the details of what is needed, and bring this report to the board at a later time in a work session, or series of them.

- D2. Review of last year and summer retreat takeaways
- D3. Committee Updates
 - D4.1 - Finance Committee Update ([report](#))
 - D4.2 - Facilities Committee ([report](#))
 - D4.3 - School Accountability Committee Update ([report](#))
 - D4.4 - Governance Committee Update ([report](#))
 - D4.5 - Policy Discussion
 - D4.5.1 - PSD Policy Updates (through 8/15/2022): [Summary](#)
 - D4.5.2 - Reauthorization and policy review discussion
- D5. Items of the Month ([from Board calendar](#)) -- Discuss revisions
 - AI:** All - review board calendar, bring feedback to retreat
 - D5.1 - Sep - September Retreat
 - D5.2 - Sep - Welcome letter to school community - President
 - D5.3 - Sep - First draft of audit to PSD on meeting agenda - Business Manager/Director
 - D5.4 - Sep - Review School Performance Framework & results from spring CMAS - Dir.
 - D5.5 - Sep - Determine open number of board seats for election - Governance
- D6. Scheduling Matters/Miscellaneous

E. Closing, 8:30 p.m.

- E1. Review Action Items
 - AI:** Stephane Cosby - Give Nancy access to meeting documents
 - AI:** Following review of strategic plan, bring ideas for board mission statement to retreat.
 - AI:** Eric - order name tags for new board members
 - AI:** Stephane - send calendar invite for next board meeting and retreat
- E2. Review [Upcoming School Calendar Events](#), Board Member Attendance
- E3. Call for Final Comments
- E4. Move to Adjourn
- E5. Closing Verse:
 - May wisdom shine through me*
 - May love glow within me*
 - May strength permeate me*
 - That in me may arise*
 - A helper of humanity*
 - A servant of goodness*
 - Selfless and true*